

Appendix One: Timeline for the B&NES Joint Health and Wellbeing Strategy Implementation Plan 24/25 Refresh

Action and Timeline	Nov	Dec	Jan	Feb
HWB to agree process undertaking the Review and Refresh which will be coordinated by Sarah Heathcote (SH)	7/11/24			
Agree Lead Director (HWB) as Project Sponsor	7/11/24			
SH to engage Reporting leads and Sponsors (RLS), share JHWS, Implementation Plan and provide RLS with instructions and principles to review their theme area and to agree proposed changes with sponsor	7/11/24			
RLS to complete review of priority theme and share response by 27/11/24	27/11/24			
SH to collate responses and liaise with RLS as needed	11/12/24			
SH to liaise with Project Sponsor		w/c 9/12/24		
Meeting with all RLS to discuss draft refresh (<i>include Q2 exception reporting update briefing</i>)		w/c 16/12/24		
Prepare draft revised plan				
Share draft revised plan with Project Sponsor and RLS for final sense check			w/c 6/1/25	
Finalise Plan and Prepare Report for HWB			w/c 20/1/25	
Submit Report			27/01/25	
Consideration of the draft refreshed plan by the HWB				6/2/25